

Covenant School of Nursing Transcript Request

All obligations to Covenant School of Nursing and Methodist Hospital School of Nursing must be cleared before transcripts may be released. *All information is considered confidential.*

(Please allow 3 business days) **All information below is required:**

Last Name _____ First Name _____ MI _____

Name used while enrolled in school: _____ Other names used: _____

Social Security Number: _____ Date of Birth _____

Current Address _____

City _____ State _____ Zip _____ Year Graduated: _____

Email Address _____ Phone Number: _____

Number of Transcripts _____ **NOTE: Official Transcripts are \$10 each Unofficial are \$3 each**

☐ Pick Up Transcript(s)

☐ Mail _____ to my current address ☐ Mail _____ to the additional addresses below

_____	_____
_____	_____
_____	_____

Signature _____ Date _____

The following forms of payment are accepted: Personal check, money order, Discover, Visa, or MasterCard. Please make checks or money orders payable to Covenant School of Nursing.

☐ Debit/ Credit ☐ Payment Upon Pick-Up

Credit Card Number _____ Expiration Date _____ VCode _____

Billing Zip Code _____ Name on Card _____ Authorization Signature _____

Office Use:

Date received: _____ Payment Type _____ Amount Paid _____ Date Sent: _____ Completed By: _____